

AGENDA ITEM NO.

|  |  |
| --- | --- |
| **Attachments:** | **Voting Requirements:**  [Voting Requirements] |

**Agenda Abstract**

**DATE:** [Publish Date]

**SUBJECT:** [Title]

**RECOMMENDATION**

**FINANCIAL CONSIDERATIONS**

**BUSINESS PURPOSE**

**PROCUREMENT CONSIDERATIONS**

**DBE CONSIDERATIONS**

**LEGAL CONSIDERATIONS**

**PREPARED BY:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[AGM] Date

[AGM TITLE]

**APPROVED FOR SUBMISSION:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Beverly A. Scott, Ph.D. Date

General Manager/CEO